



0918-20-043

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

15 SEPT 2020

DIVISION MEMORANDUM

No. 224 s. 2020

**ONLINE DIVISION FEDERATED ELECTION OF SUPREME PUPIL GOVERNMENT
(SPG) AND SUPREME STUDENT GOVERNMENT (SSG) CUM ORIENTATION ON
THE MANDATED PPAS**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. Pursuant to DepEd Order No. 49, s. 2011 entitled **Mandated Programs, Projects, and Activities of Supreme Student Government** and Regional Memorandum no. 386, s. 2020 entitled **Division Federated Election of Supreme Pupil and Supreme Student Government Program**, the SDO Tayabas through the SGOD- Youth Formation shall establish federations of SPG/ SSG for SY 2020-2021.
2. Amidst the Covid-19 Pandemic and to face the New Normal Setting, all SPG and SSG Advisers and Presidents are urged to participate in the Online Division Federated Election on September 21, 2020 from 1:30 to 4:30 pm via online platform.
3. If the SPG/ SSG President is unable to attend due to lack of resources/ technical limitations, the SPG/ SSG Adviser shall assign one representative to attend and vote on behalf of the president.
4. The meeting link will be shared to the official group chat of SPG/ SSG Advisers (SY 2020-2021) on September 20, 2020.
5. Attached are the program matrix, TWG and parental consent form.
6. Immediate dissemination of this Memorandum is desired.

ANIANO M. OGAYON, CESO V
Schools Division Superintendent

Encl:

As stated



Brgy. PotoI, Tayabas City



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(SPG) AND SUPREME STUDENT GOVERNMENT (SSG) CUM ORIENTATION ON THE
MANDATED PPAs**

September 21, 2020

1:30-4:30 pm

TIME	ACTIVITY/ TOPIC	PERSON IN-CHARGE
	Opening Program	
1:30-1:35 pm	Video Conferencing Etiquette	Anne Minette C. America WPNHS SSG Pres.
1:35 – 2:00 pm	Prayer	Queenzyl Tabique BANHS SSG Pres.
	Roll Call of Participants	Glenna Jalbuena LPIHS SSG Pres.
	Welcome Remarks	Maylani L. Galicia OIC-ASDS
	Inspirational Message	Aniano M. Ogayon, CESO V Schools Division Superintendent
2:00-2:30 pm	Mandated Programs, Projects and Activities	Jeewel L. Cabriga SPG Adviser – Mate ES
2:30 – 3:10 pm	Constitution and By-Laws of SSG	Reymart P.Villapena SSG Adviser- WPNHS
3:10 – 4:10 pm	Election Proper (SPG and SSG) / Teacher Adviser Association	
4:10 – 4:20 pm	Announcement of Winners and Oath Taking	Nicole May R. Lagar
4:20 – 4:30 pm	Closing Program	Edwin R. Rodriguez, Ed. D.
<p align="center">Angela Mae Gob MASTER OF THE PROGRAM</p>		



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TECHNICAL WORKING GROUP

Over all Chairperson: Aniano M. Ogayon, CESO V
Co- chairperson: Maylani L. Galicia
Dr. Edwin R. Rodriguez

Committee	Person/s involved	Terms of Reference
Program Preparation	Nicole May R. Lagar	Plans the conduct of the program Identify the facilitators and TWG of the activity Prepares Program Design and coordinate with speakers
Facilitators	Jeewel L. Cabriga Reymart P. Villapeña	Facilitate the assigned topic
Platform Admin/ Moderator	Nicole May R. Lagar	In-charge in the overall technical arrangement
Certificate	Jerome Javin	Prepares the on-line Electronic certificates
Attendance	Jayron J. Baer	Monitors the attendance of participants
Documentation	Marife Ramirez	Documents the webinar from the opening until the closing program
QAME	Maria Corazon Borbon	Prepares evaluation tool, conduct M&E and gather feedback
Master of the Program	Angela Mae Gob	In-charge in the overall flow of the activity.



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CONSENT FORM

In relation to the ONLINE DIVISION FEDERATED ELECTION OF SUPREME PUPIL GOVERNMENT (SPG) AND SUPREME STUDENT GOVERNMENT (SSG) CUM ORIENTATION ON THE MANDATED PPAS on September 21, 2020 (1:30 to 4:30 pm), the undersigned:

- confirms that his/her son/daughter has understood what the activity is about and is aware of its outcomes;
- shall be allowed his/her son/ daughter to share personal data to the organizer/s with accordance to data privacy act;
- Consider the benefits that his/ her son/ daughter will derive from his/ her participation in this activity provided that due care and precaution will be observed to ensure the comfort and safety of his/ her son/ daughter.

I hereby willingly give consent the participation of my son/ daughter _____, of _____ in the online election via online platform.

Signed:

Learner's Name

Signature of Parent/Guardian over Printed Name

Date Signed



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